

## **PORT STATE CONTROL COMMITTEE INSTRUCTION 58/2025/01P**

**SPECIFIC TERMS OF REFERENCE OF TASKFORCES 2, 5, 6, 21, 25, 31, 33, 34, 35, 41, 48, 51, 54, 55, 57, 58 and 59.**

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<b>TASK FORCE 2 – ISM PROCEDURE</b>		
Task(s) to be undertaken	<p>The TF is requested to look into the ways the current instruction is applied by the members in general. Specifically regarding:</p> <ol style="list-style-type: none"> <li>1 Applying ISM-related as such;</li> <li>2 Other elements (threshold for recording an ISM detainable deficiency, ref. PSCC57/6.3) that appeared during discussions on the application that could cause non-harmonisation;</li> <li>3 Based on possible application issues (as referred to in PSCC58/6.3.1, paragraph 5.4), amend the guidance as appropriate.</li> </ol>	
The task force consists of representatives of:	Sweden (TF leader)	Maria.sakari@transportstyrelsen.se
	Belgium	Claus.heyvaerts@mobililit.fgov.be
	France	guillaume.maes@mer.gouv.fr
		richard.tura@mer.gouv.fr
		Alexandre.fekkar@mer.gouv.fr
	Italy	Stefano.carnevali@mit.gov.it
		Italy.psc@mit.gov.it
	Netherlands	Norwin.kraaij@ilent.nl
	Norway	ebj@sdir.no
		LKST@sdir.no
	Poland	Slawomir.holyst@umgdy.gov.pl
		swlodarz@ums.gov.pl
	Spain	igarciam@transportes.gob.es
	United Kingdom	Suzanne.capper@mcga.gov.uk
	Ross.gordon@mcga.gov.uk	
	HQ_Inspectionops@mcga.gov.uk	
Tokyo MoU (Secr.)	secretariat@tokyo-mou.org	
Paris MoU (Secr.)	Maarten.vlag@parismou.org	
	Ronald.hulhoven@parismou.org	
The task force will be guided by the following reference material:	<ul style="list-style-type: none"> <li>• PSCC58/6.3.1</li> </ul>	
The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"> <li>• submit a status overview report to TEG 39;</li> <li>• submit the final report to the Committee no later than PSCC59</li> </ul>	
Other instructions / guidance for the task force:	<ul style="list-style-type: none"> <li>• TF to liaise with the Steering Board on Codes (via the PMoU Secretariat) on issues regarding the implementation of new codes, if applicable;</li> <li>• Ensure that the guidance is drafted in such a way that the contents can be made public, taking into account the Style Guide.</li> </ul>	
*) These Terms of Reference were agreed by PSCC57, Madrid, Spain, May 2024 and revised by PSCC58 in Malmö, Sweden, May 2025.		

<b>TASK FORCE 5 – RO</b>	
Task(s) to be undertaken	.1 to review the drafted background table on deficiencies linked to statutory certificates.
The task force consists of representatives of:	United Kingdom (TF leader)
	Suzanne.capper@mcga.gov.uk
	Ross.gordon@mcga.gov.uk
	HQ_Inspectionops@mcga.gov.uk
	Canada
	Rubayet.manir@tc.gc.ca
	Etienne.patenaude@tc.gc.ca
	William.henderson@tc.gc.ca
	France
	<a href="mailto:guillaume.maes@mer.gouv.fr">guillaume.maes@mer.gouv.fr</a>
	Alexandre.fekkar@mer.gouv.fr
	<a href="mailto:richard.tura@mer.gouv.fr">richard.tura@mer.gouv.fr</a>
	Italy
stefano.carnevali@mit.gov.it	
italy.psc@mit.gov.it	
Tokyo MoU (Secr.)	
secretariat@tokyo-mou.org	
Inf. System Manager	
Miguel.correia-ricardo@emsa.europa.eu	
EC/EMSA	
mikael.khelia@emsa.europa.eu	
Paris MoU (Secr.)	
Maarten.vlag@parismou.org	
Geert.de.jeu@parismou.org	
Ronald.hulhoven@parismou.org	
The task force will be guided by the following reference material:	<ul style="list-style-type: none"> <li>• PSCC58/4.2.3B</li> </ul>
The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"> <li>• Submit a status overview report to TEG39 for TEG to approve – by correspondence – 1 December 2025 at the latest;</li> <li>• Submit the final report to PSCC59 for formal endorsement of the work done.</li> </ul>
Other instructions / guidance for the task force:	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
*) These Terms of Reference were agreed by PSCC58, Malmö , Sweden May 2025.	

<b>TASK FORCE 6 – IMPROVEMENT OF THE INFORMATION SYSTEM</b>		
Task(s) to be undertaken	<ol style="list-style-type: none"> <li>1 to assess the need for new enhancements of THETIS in relation with adopted enforcement procedures, relevant instruments and updates made to the Memorandum of Paris MoU and the outcome of the workshop on quality of data and information (PSCC58/6.3.1.);</li> <li>2 to assist in tests, trails and verification and validations, when necessary;</li> <li>3 to assist in the assessment of the data quality, at regular intervals, in order to provide guidance to MAB and PSCC;</li> <li>4 to study, analyse, propose, and report changes to the background tables and the coding system in cooperation with the Code Steering Board, in liaison with the Tokyo MoU;</li> <li>5 to assess the need for further statistical reports in THE TIS or Jasper (BI-tool), where appropriate;</li> <li>6 to evaluate the various forms produced by THE TIS in relation to the needs of the PMOU;</li> <li>7 to monitor reporting of inspections/detentions from the information system to IMO GISIS.</li> </ol>	
The task force consists of representatives of:	Inf. Syst. Manager (TF leader)	Miguel.Correia-Ricardo@emsa.europa.eu
	EC/EMSA	mikael.khelia@emsa.europa.eu
		nicola.orlando@emsa.europa.eu
		raul.silva@emsa.europa.eu
		teofilo.traina@emsa.europa.eu
	Belgium	Peter.degrande@mobilif.gov.be
	Canada	william.henderson@tc.gc.ca
		rubayet.manir@tc.gc.ca
	Cyprus	pvarnavides@dms.gov.cy
	Denmark	ksn@dma.dk
		mjo@dma.dk
	Estonia	Maksim.Onutsin@transpordiamet.ee
	Finland	Aleksi.uttula@traficom.fi
		Jukka.valkonen@traficom.fi
	France	guillaume.maes@mer.gouv.fr
		alexandre.fekkar@mer.gouv.fr
		richard.tura@mer.gouv.fr
	Germany	mike.meklenburg@bg-verkehr.de
	Italy	michele.darcangelo@mit.gov.it
		italy.psc@mit.gov.it
Latvia	girts.sarja@lja.lv	
Netherlands	wouter.kroesen@ilent.nl	
	norwin.kraaij@ilent.nl	
Norway	ATNI@sdir.no	
Spain	igarciam@transportes.gob.es	
United Kingdom	Suzanne.capper@mcga.gov.uk	
	Ross.gordon@mcga.gov.uk	
	HQ.Inspectionops@mcga.gov.uk	

	Paris MoU (Secr.)	Ronald.hulhoven@parismou.org Maarten.vlag@parismou.org
The task force will be guided by the following reference material:	<ul style="list-style-type: none"> <li>• MoU text and relevant annexes;</li> <li>• Steering Board on Codes report and coding matrices;</li> <li>• PMOU annual statistical publications;</li> <li>• Specifications of THETIS.</li> </ul>	
The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"> <li>• submit a status overview report to TEG39;</li> <li>• in the event that the report(s) are interim report(s), submit the final report to the Committee no later than PSCC59.</li> </ul>	
Other instructions / guidance for the task force:	<ul style="list-style-type: none"> <li>• n/a</li> </ul>	
*) These Terms of Reference were revised at PSCC58 in Malmö, Sweden, May 2025.		

<b>TASK FORCE 21 – EVALUATION OF PARIS MOU STATISTICS</b>		
Task(s) to be undertaken	<p>1 to analyse:</p> <ul style="list-style-type: none"> <li>.1 efforts and performance of Member Authorities;</li> <li>.2 existing Paris MoU statistics to determine performance of flag States;</li> <li>.3 performance of recognized organizations;</li> <li>.4 performance of owners/operators, if possible (not yet);</li> <li>.5 trends in inspections, deficiencies and detentions;</li> <li>.6 trends in detentions of ship types;</li> <li>.7 trends comparing age and tonnage;</li> <li>.8 results of expanded inspections;</li> <li>.9 harmonisation of inspection and detention regimes.</li> </ul> <p>2 to develop:</p> <ul style="list-style-type: none"> <li>.1 proposals for new formats of statistics;</li> <li>.2 proposals for improvement on statistics;</li> <li>.3 questions and to evaluate the outcome on Concentrated Inspections Campaigns.</li> </ul> <p>3 to consider data and report back to PSCC in case concerning trends are identified;</p> <p>4 Action 6.1.10 from the action list emanating from the 3JMC;</p> <p>5 to monitor the possible consequences of COVID-19;</p> <p>6 to perform an overall review of the deficiency coding related to a sufficient level of information to be shared and published (PSCC58/6.3.1, ad.3);</p> <p>7 to review of the AR statistics;</p> <p>8 to produce an enhanced monitoring report; further analysis on ISM related to low performing companies and possible additional information related to operational control not possible to perform in cases of MDI</p>	
The task force consists of representatives of:	Paris MoU (secr, TF leader)	ronald.hulhoven@parismou.org
	Belgium	David.sijmons@mobiliteit.fgov.be
	Croatia	mladen.mandic@pomorstvo.hr
	France	Guillaume.maes@mer.gouv.fr
		Richard.tura@mer.gouv.fr
		Alexandre.fekkar@mer.gouv.fr
	Germany	mike.meklenburg@bg-verkehr.de
	Latvia	girts.sarja@lja.lv
	Lithuania	linas.kasparavicius@tisa.lt
	Norway	ebj@sdir.no
		LKST@sdir.no
	Spain	igarciam@transportes.gob.es
	United Kingdom	Suzanne.capper@mcga.gov.uk
		Ross.gordon@mcga.gov.uk
	HQ_Inspectionops@mcga.gov.uk	
Inf. Syst. Manager	Miguel.CORREIA-RICARDO@emsa.europa.eu	

	EC/EMSA	Mikael.KHELIA@emsa.europa.eu
	Tokyo MoU (Secr.)	secretariat@tokyo-mou.org
The task force will be guided by the following reference material:	<ul style="list-style-type: none"> <li>• Annual Reports</li> </ul>	
The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"> <li>• submit its final report to TEG39;</li> <li>• in the event that the report to TEG is an interim report, submit its final report to PSCC59.</li> </ul>	
Other instructions / guidance for the task force:	<ul style="list-style-type: none"> <li>• TF to liaise with the Steering Board on Codes (via the PMoU Secretariat) on issues regarding the implementation of new codes, if applicable.</li> </ul>	
<p>*) These Terms of Reference were agreed by PSCC34, Bruges, Belgium, May 2001 and last revised by PSCC58 in Malmö, Sweden, May 2025.</p>		

<b>TASK FORCE 25 – GUIDELINES ON SECURITY</b>		
Task(s) to be undertaken	1 consider the amendments to IMO Resolution A.1185(33) – Procedures for Port State Control – with regard to the new Appendix on Security Aspects, and update the instruction if required.	
The task force consists of representatives of:	United Kingdom (TF leader)	Suzanne.capper@mcga.gov.uk
		Ross.gordon@mcga.gov.uk
		HQ_Inspectionops@mcga.gov.uk
	Norway	ebj@sdir.no
		LKST@sdir.no
	Tokyo MoU (Secr.)	secretariat@tokyo-mou.org
	Paris MoU (Secr.)	Geert.de.jeu@parismou.org
The task force will be guided by the following reference material:	<ul style="list-style-type: none"> <li>Base Instruction as approved in PSCC58;</li> </ul>	
The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"> <li>submit a status overview report to TEG39;</li> <li>submit its final report to PSCC59.</li> </ul>	
Other instructions / guidance for the task force:	<ul style="list-style-type: none"> <li>TF to liaise with the Steering Board on Codes (via the PMoU Secretariat) on issues regarding the implementation of new codes, if applicable;</li> <li>Ensure that the guidance is drafted in such a way that the contents can be made public, taking into account the Style Guide.</li> </ul>	
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<b>TASK FORCE 31 – NEW INSPECTION POLICY WITHIN THE PARIS MOU</b>																																					
Task(s) to be undertaken	<p>Taking into account the views of PSCC58:</p> <ol style="list-style-type: none"> <li>1 Present to the Committee any issue that might arise as an advice regarding the current targeting system or risk profile due to developments within the industry or regulation;</li> <li>2 Finalise the Instruction on Refusal of Access, taking into account the base instruction;</li> <li>3 Consider and analyse the potential challenges that Member Authorities may face in fulfilling their inspection obligations. This analysis may encompass factors such as postponed or missed inspections, and a potential rise in the number of Priority ships, among others;</li> <li>4 Examine the alignment between annex 11 of the Paris Memorandum and the EU Directive on Port State Control, in relation to the inspection commitment.</li> </ol>																																				
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EC/EMSA (TF leader)	Mikael.KHELIA@emsa.europa.eu nicola.orlando@emsa.europa.eu																																				
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Belgium	claus.heyvaerts@mobiliteit.fgov.be																																				
Bulgaria	georgi.stoyanov@marad.bg																																				
Canada	william.henderson@tc.gc.ca Rubayet.manir@tc.gc.ca																																				
Croatia	mladen.mandic@pomorstvo.hr																																				
Cyprus	pvarnavides@dms.gov.cy chantoniou@dms.gov.cy																																				
Denmark	mjo@dma.dk nrr@dma.dk ksn@dma.dk																																				
Finland	aleksi.uttula@traficom.fi																																				
France	guillaume.maes@mer.gouv.fr alexandre.fekkar@mer.gouv.fr richard.tura@mer.gouv.fr																																				
Germany	mike.meklenburg@bg-verkehr.de																																				
Greece	dan.d@hcg.gr xstampoulis@hcg.gr lillis@hcg.gr spiros.mais@hcg.gr epaganis@hcg.gr																																				
Italy	stefano.carnevali@mit.gov.it Italy.psc@mit.gov.it																																				
Latvia	girts.sarja@lja.lv																																				
Netherlands	Norwin.kraaij@ilent.nl																																				
Norway	ebj@sdir.no LKST@sdir.no bhn@sdir.no																																				
Poland	slawomir.holyst@umgdy.gov.pl																																				
Slovenia	tomo.borovnicar@gov.si																																				

		hsandro.gasparini@gov.si
		goran.mrdjenovic@gov.si
	Spain	igarciam@transportes.gob.es
	United Kingdom	Suzanne.capper@mcga.gov.uk
		Ross.gordon@mcga.gov.uk
		HQ_Inspectionops@mcga.gov.uk
	Tokyo MoU (Secr.)	secretariat@tokyo-mou.org
		Maria.herrera@amp.gob.pa
		<a href="mailto:huronghua@shmsa.gov.cn">huronghua@shmsa.gov.cn</a>
	Black Sea MoU (Secr.)	secretariat@bsmou.org
		soner.baser@uab.gov.tr
	Paris MoU (Secr.)	Ronald.hulhoven@parismou.org
		Geert.de.jeu@parismou.org
The task force will be guided by the following reference material:	<ul style="list-style-type: none"> <li>• PSCC52/4.3.11;</li> <li>• PSCC58/4.2.2D;</li> <li>• PSCC58/4.2.3A.</li> </ul>	
The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"> <li>• submit its final report to TEG39;</li> <li>• in the event that the report to TEG39 is an interim report, submit its final report to PSCC59.</li> </ul>	
Other instructions / guidance for the task force:	<ul style="list-style-type: none"> <li>• TF to liaise with the Steering Board on Codes (via the PMoU Secretariat) on issues regarding the implementation of new codes, if applicable;</li> <li>• Ensure that the guidance is drafted in such a way that the contents can be made public, taking into account the Style Guide.</li> </ul>	
<p>*) These Terms of Reference were agreed by PSCC37, Copenhagen, Denmark, May 2004 and last revised by PSCC58, Malmö, Sweden, May 2025.</p>		

<b>TASK FORCE 33 – CONCENTRATED INSPECTION CAMPAIGN ON BALLAST WATER MANAGEMENT</b>																							
Task(s) to be undertaken	<ol style="list-style-type: none"> <li>1 to prepare a CIC on BWM in 2025, including:               <ol style="list-style-type: none"> <li>.1 development of a questionnaire in liaison with TF21;</li> <li>.2 development of guidelines for PSCO;</li> <li>.3 proposition and development for training for PSCOs during a PSC-Seminar;</li> <li>.4 evaluation of the inspection campaign in co-operation with TF21;</li> <li>.5 liaison and coordination of the CIC with Tokyo MoU.</li> </ol> </li> <li>2 Related to the Ballast Water Management Instruction:               <ol style="list-style-type: none"> <li>.1 validate the work of TF55 on the BWM instruction and amend where necessary possible outdated elements;</li> <li>.2 update to reflect future amendments (experience building phase) of BWM convention;</li> <li>.3 incorporate Challenging Water Quality Circular into instruction.</li> </ol> </li> </ol>																						
The task force consists of representatives of:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 50%;">Canada (TF leader)</td> <td>Etienne.patenaude@tc.gc.ca rubayet.manir@tc.gc.ca William.Henderson@tc.gc.ca</td> </tr> <tr> <td>Denmark</td> <td>clhe@dma.dk amn@dma.dk</td> </tr> <tr> <td>Germany</td> <td>mike.meklenburg@bg-verkehr.de lars.griemberg@bg-verkehr.de</td> </tr> <tr> <td>Portugal</td> <td>psc@dgrm.mm.gov.pt Jmaciel@dgrm.mm.gov.pt</td> </tr> <tr> <td>Spain</td> <td>igarciam@transportes.gob.es</td> </tr> <tr> <td>United Kingdom</td> <td>Suzanne.capper@mcga.gov.uk Ross.gordon@mcga.gov.uk HQ_Inspectionops@mcga.gov.uk</td> </tr> <tr> <td>Black Sea MoU (Secr.)</td> <td>secretariat@bsmou.org</td> </tr> <tr> <td>IMO</td> <td>Tkarayan@imo.org</td> </tr> <tr> <td>IOMoU (Secr.)</td> <td>lomou.sec@nic</td> </tr> <tr> <td>Tokyo MoU (Secr.)</td> <td>secretariat@tokyo-mou.org Ranabir_CHAKRAVARTY@mpa.gov.sg</td> </tr> <tr> <td>Paris MoU (Secr.)</td> <td>Maarten.vlag@parismou.org Geert.de.jeu@parismou.org Ronald.hulhoven@parismou.org</td> </tr> </tbody> </table>	Canada (TF leader)	Etienne.patenaude@tc.gc.ca rubayet.manir@tc.gc.ca William.Henderson@tc.gc.ca	Denmark	clhe@dma.dk amn@dma.dk	Germany	mike.meklenburg@bg-verkehr.de lars.griemberg@bg-verkehr.de	Portugal	psc@dgrm.mm.gov.pt Jmaciel@dgrm.mm.gov.pt	Spain	igarciam@transportes.gob.es	United Kingdom	Suzanne.capper@mcga.gov.uk Ross.gordon@mcga.gov.uk HQ_Inspectionops@mcga.gov.uk	Black Sea MoU (Secr.)	secretariat@bsmou.org	IMO	Tkarayan@imo.org	IOMoU (Secr.)	lomou.sec@nic	Tokyo MoU (Secr.)	secretariat@tokyo-mou.org Ranabir_CHAKRAVARTY@mpa.gov.sg	Paris MoU (Secr.)	Maarten.vlag@parismou.org Geert.de.jeu@parismou.org Ronald.hulhoven@parismou.org
Canada (TF leader)	Etienne.patenaude@tc.gc.ca rubayet.manir@tc.gc.ca William.Henderson@tc.gc.ca																						
Denmark	clhe@dma.dk amn@dma.dk																						
Germany	mike.meklenburg@bg-verkehr.de lars.griemberg@bg-verkehr.de																						
Portugal	psc@dgrm.mm.gov.pt Jmaciel@dgrm.mm.gov.pt																						
Spain	igarciam@transportes.gob.es																						
United Kingdom	Suzanne.capper@mcga.gov.uk Ross.gordon@mcga.gov.uk HQ_Inspectionops@mcga.gov.uk																						
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IMO	Tkarayan@imo.org																						
IOMoU (Secr.)	lomou.sec@nic																						
Tokyo MoU (Secr.)	secretariat@tokyo-mou.org Ranabir_CHAKRAVARTY@mpa.gov.sg																						
Paris MoU (Secr.)	Maarten.vlag@parismou.org Geert.de.jeu@parismou.org Ronald.hulhoven@parismou.org																						
The task force will be guided by the following reference material:	<ul style="list-style-type: none"> <li>• BWM Convention;</li> <li>• PSCC51/2018/09;</li> <li>• PSCC52/4.1.2A;</li> <li>• PSCC53/2020/15p; Policy on joint CICs</li> </ul>																						
The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"> <li>• submit its progress report or verbal update to TEG39;</li> <li>• in the event that the report to TEG39 is an interim report, submit its final report to PSCC59.</li> </ul>																						
Other instructions / guidance for the task	<ul style="list-style-type: none"> <li>• TF to liaise with the Steering Board on Codes (via the PMoU Secretariat) on issues regarding the implementation of new codes, if</li> </ul>																						

force:	applicable; • Ensure that the guidelines are drafted in such a way that the contents can be made public, taking into account the Style Guide.
*) These Terms of Reference were agreed by PSCC54, virtual meeting, May 2021 and last revised by PSCC58, Malmö, Sweden, May 2025.	

<b>TASK FORCE 34 – SCHEME TO HARMONISE THE LEVEL OF PROFESSIONAL COMPETENCE IN THE PARIS MOU</b>																																											
Task(s) to be undertaken	<ol style="list-style-type: none"> <li>1 evaluate the effectiveness and practicability of all elements of the training policy reporting to PSCC60;</li> <li>2 amend the curricula, syllabi and content of the professional development and training program for PSCOs, if needed;</li> <li>3 observe all elements of the introduction of the new training policy.</li> </ol>																																										
The task force consists of representatives of:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 50%;">Paris MoU (secr, TF leader)</td> <td>geert.de.jeu@parismou.org maarten.vlag@parismou.org Peter.harts@parismou.org</td> </tr> <tr> <td>Bulgaria</td> <td>georgi.stoyanov@marad.bg</td> </tr> <tr> <td>Canada</td> <td>william.henderson@tc.gc.ca rubayet.manir@tc.gc.ca</td> </tr> <tr> <td>Croatia</td> <td>Mladen.Mandic@pomorstvo.hr</td> </tr> <tr> <td>Cyprus</td> <td>pvarnavides@dms.gov.cy</td> </tr> <tr> <td>Denmark</td> <td>mjo@dma.dk</td> </tr> <tr> <td>Finland</td> <td>juuso.halin@traficom.fi</td> </tr> <tr> <td>France</td> <td>Guillaume.Maes@mer.gouv.fr alexandre.fekkar@mer.gouv.fr Richard.tura@mer.gouv.fr</td> </tr> <tr> <td>Germany</td> <td>mike.meklenburg@bg-verkehr.de oya.soenmez@bg-verkehr.de alexander.alweissi@bg-verkehr.de</td> </tr> <tr> <td>Greece</td> <td>dan.d@hcg.gr xstampoulis@hcg.gr lillis@hcg.gr spiros.mais@hcg.gr epaganis@hcg.gr</td> </tr> <tr> <td>Ireland</td> <td>Ean WALLACE@transport.gov.ie michaelkennedy@transport.gov.ie</td> </tr> <tr> <td>Italy</td> <td>stefano.carnevali@mit.gov.it italy.psc@mit.gov.it</td> </tr> <tr> <td>Malta</td> <td>elena.schembri@transport.gov.mt</td> </tr> <tr> <td>Norway</td> <td>ebj@sdir.no LKST@sdir.no bhn@sdir.no</td> </tr> <tr> <td>Poland</td> <td>slawomir.holyst@umgdy.gov.pl</td> </tr> <tr> <td>Romania</td> <td>cdumitrache@rna.ro draducu@rna.ro</td> </tr> <tr> <td>Spain</td> <td>igarciam@transportes.gob.es</td> </tr> <tr> <td>Sweden</td> <td>Mats.andersson@transportstyrelsen.se</td> </tr> <tr> <td>United Kingdom</td> <td>Suzanne.capper@mcga.gov.uk Ross.gordon@mcga.gov.uk michael.groark@mcga.gov.uk HQ_Inspectionops@mcga.gov.uk</td> </tr> <tr> <td>EC/EMSA</td> <td>nicola.orlando@emsa.europa.eu Andrea.BETTI@emsa.europa.eu</td> </tr> <tr> <td>Tokyo MoU (Secr.)</td> <td>jlortega@amp.gob.pa</td> </tr> </tbody> </table>	Paris MoU (secr, TF leader)	geert.de.jeu@parismou.org maarten.vlag@parismou.org Peter.harts@parismou.org	Bulgaria	georgi.stoyanov@marad.bg	Canada	william.henderson@tc.gc.ca rubayet.manir@tc.gc.ca	Croatia	Mladen.Mandic@pomorstvo.hr	Cyprus	pvarnavides@dms.gov.cy	Denmark	mjo@dma.dk	Finland	juuso.halin@traficom.fi	France	Guillaume.Maes@mer.gouv.fr alexandre.fekkar@mer.gouv.fr Richard.tura@mer.gouv.fr	Germany	mike.meklenburg@bg-verkehr.de oya.soenmez@bg-verkehr.de alexander.alweissi@bg-verkehr.de	Greece	dan.d@hcg.gr xstampoulis@hcg.gr lillis@hcg.gr spiros.mais@hcg.gr epaganis@hcg.gr	Ireland	Ean WALLACE@transport.gov.ie michaelkennedy@transport.gov.ie	Italy	stefano.carnevali@mit.gov.it italy.psc@mit.gov.it	Malta	elena.schembri@transport.gov.mt	Norway	ebj@sdir.no LKST@sdir.no bhn@sdir.no	Poland	slawomir.holyst@umgdy.gov.pl	Romania	cdumitrache@rna.ro draducu@rna.ro	Spain	igarciam@transportes.gob.es	Sweden	Mats.andersson@transportstyrelsen.se	United Kingdom	Suzanne.capper@mcga.gov.uk Ross.gordon@mcga.gov.uk michael.groark@mcga.gov.uk HQ_Inspectionops@mcga.gov.uk	EC/EMSA	nicola.orlando@emsa.europa.eu Andrea.BETTI@emsa.europa.eu	Tokyo MoU (Secr.)	jlortega@amp.gob.pa
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Germany	mike.meklenburg@bg-verkehr.de oya.soenmez@bg-verkehr.de alexander.alweissi@bg-verkehr.de																																										
Greece	dan.d@hcg.gr xstampoulis@hcg.gr lillis@hcg.gr spiros.mais@hcg.gr epaganis@hcg.gr																																										
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	<a href="mailto:secretariat@tokyo-mou.org">secretariat@tokyo-mou.org</a>
The task force will be guided by the following reference material:	<ul style="list-style-type: none"><li>• PSCC 57/2024/02.</li></ul>
The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"><li>• submit its final report to TEG not later than TEG40;</li><li>• submit its final report to PSCC60.</li></ul>
Other instructions / guidance for the task force:	<ul style="list-style-type: none"><li>• Ensure that the guidance is drafted in such a way that the contents can be made public, taking into account the Style Guide.</li></ul>
*) These Terms of Reference were agreed by PSCC38, Helsinki, Finland, May 2005 and last revised by PSCC57, Madrid, Spain, May 2024.	

<b>TASK FORCE 35 – GUIDELINES ON MLC</b>																																											
Task(s) to be undertaken	<ol style="list-style-type: none"> <li>1 to follow-up on observations from the CIC on Crew wages and SEAs (PSCC58/4.1.1A) related to the necessity of deficiency code 18205 and to explore the issue of reviewing SEAs more extensively during an initial inspection;</li> <li>2 to consider the possible implementation of a methodology similar to that used in ISM, specifically with regard to the external audit requirement as suggested at the Workshop on Data and Information Quality (PSCC58/6.3.1);</li> <li>3 to consider the possible development of guidance for addressing harassment, violence, abandonment, etc. when observations or signals during PSC inspections suggest such events.</li> </ol>																																										
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The task force will be guided by the following reference material:	<ul style="list-style-type: none"> <li>• MLC, 2006, as amended;</li> <li>• PSCC58/2025/08;</li> <li>• Statistics and possible root causes;</li> <li>• PSCC53/2020/15p; Policy on joint CICs;</li> <li>• Workshop report (PSCC58/6.3.1).</li> </ul>																																										
The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"> <li>• submit its progress report or verbal update to TEG39;</li> <li>• in the event that the report to TEG is an interim report, submit its final report to PSCC59.</li> </ul>																																										
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	can be made public, taking into account the Style Guide.
*) These Terms of Reference were agreed by PSCC58, Malmö, Sweden, May 2025.	

<b>TASK FORCE 41 – POLICY ON INSPECTION CAMPAIGNS</b>																			
Task(s) to be undertaken	<p>In view of the Committee decision during PSCC57 and PSCC58 the following Terms of Reference are:</p> <ol style="list-style-type: none"> <li>1 Prepare, taking into account the discussion held and conclusions reached on document PSCC57/4.1.2C, amendments to the Paris MoU Policy on Concentrated Inspection Campaigns (PSCC Instruction 54/2021/07P) noting the more general approach to inspection campaigns and the number of possible formats including CICs, FICs, ICs and HAVEP, amongst others, to consider the (preliminary) outcome of the Tokyo MoU PSCC36, and to table proposals to TEG39 and PSCC59 accordingly and where appropriate”;</li> <li>2 Prepare, taking into account the discussion held and conclusions reached on document PSCC57/4.1.2C, recommendations for enhancements to the Information System THETIS to facilitate the recording of deficiencies during inspection campaigns and their reporting at an adequate level of detail;</li> <li>3 Develop a CIC for 2027, on “enclosed space entry”, taking into account possible training, and scope of the topic in the guidance, already implementing measures aimed at increasing the effectiveness of (concentrated) inspection campaigns, and report to TEG39 and PSCC59 if appropriate.</li> </ol>																		
The task force consists of representatives of:	<table border="1"> <tbody> <tr> <td>Paris MoU (Secr. TF leader)</td> <td>Maarten.Vlag@parismou.org Geert.de.Jeu@parismou.org Ronald.hulhoven@parismou.org</td> </tr> <tr> <td>Canada</td> <td>Rubayet.manir@tc.gc.ca Etienne.patenaude@tc.gc.ca William.henderson@tc.gc.ca</td> </tr> <tr> <td>Denmark</td> <td>nrr@dma.dk amn@dma.dk ksn@dma.dk</td> </tr> <tr> <td>France</td> <td>guillaume.maes@mer.gouv.fr richard.tura@mer.gouv.fr Alexandre.fekkar@mer.gouv.fr</td> </tr> <tr> <td>Italy</td> <td>Stefano.carnevali@mit.gov.it Italy.psc@mit.gov.it</td> </tr> <tr> <td>Netherlands</td> <td>Norwin.kraaij@ilent.nl</td> </tr> <tr> <td>Norway</td> <td>ebj@sdir.no LKST@sdir.no</td> </tr> <tr> <td>United Kingdom</td> <td>Suzanne.capper@mcga.gov.uk Ross.gordon@mcga.gov.uk HQ_Inspectionops@mcga.gov.uk</td> </tr> <tr> <td>Tokyo MoU (Secr.)</td> <td>secretariat@tokyo-mou.org</td> </tr> </tbody> </table>	Paris MoU (Secr. TF leader)	Maarten.Vlag@parismou.org Geert.de.Jeu@parismou.org Ronald.hulhoven@parismou.org	Canada	Rubayet.manir@tc.gc.ca Etienne.patenaude@tc.gc.ca William.henderson@tc.gc.ca	Denmark	nrr@dma.dk amn@dma.dk ksn@dma.dk	France	guillaume.maes@mer.gouv.fr richard.tura@mer.gouv.fr Alexandre.fekkar@mer.gouv.fr	Italy	Stefano.carnevali@mit.gov.it Italy.psc@mit.gov.it	Netherlands	Norwin.kraaij@ilent.nl	Norway	ebj@sdir.no LKST@sdir.no	United Kingdom	Suzanne.capper@mcga.gov.uk Ross.gordon@mcga.gov.uk HQ_Inspectionops@mcga.gov.uk	Tokyo MoU (Secr.)	secretariat@tokyo-mou.org
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The task force will be guided by the following reference material:	<ul style="list-style-type: none"> <li>• Base Instruction as approved by PSCC58</li> </ul>																		
The task force will, in	<ul style="list-style-type: none"> <li>• submit a status overview report to TEG39;</li> </ul>																		

accordance with the terms of reference:	<ul style="list-style-type: none"><li>• in the event that the report to TEG is an interim report, submit its final report to PSCC59.</li></ul>
Other instructions / guidance for the task force:	<ul style="list-style-type: none"><li>• TF to liaise with the Steering Board on Codes (via the PMoU Secretariat) on issues regarding the implementation of new codes, if applicable</li><li>• Ensure that the guidelines are drafted in such a way that the contents can be made public, taking into account the Style Guide.</li></ul>
*) These Terms of Reference were agreed by PSCC57, Madrid, Spain, May 2024 and revised at PSCC58 in Malmö, Sweden, May 2025.	

<b>TASK FORCE 48 – GUIDELINES ON TYPE OF INSPECTION</b>			
Task(s) to be undertaken	1 Validate the work of TF55 and amend, where necessary, possible outdated elements.		
The task force consists of representatives of:	United Kingdom (TF leader)	Suzanne.capper@mcga.gov.uk Ross.gordon@mcga.gov.uk HQ_Inspectionops@mcga.gov.uk	
	Canada	Etienne.patenaude@tc.gc.ca	
	France	guillaume.maes@mer.gouv.fr richard.tura@mer.gouv.fr Alexandre.fekkar@mer.gouv.fr	
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	The task force will be guided by the following reference material:	<ul style="list-style-type: none"> <li>• Base Instruction as approved by PSCC58</li> <li>• Instruction on operational control PSCC58/2025/07.</li> </ul>	
	The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"> <li>• submit a status overview report to TEG39;</li> <li>• in the event that the report to TEG is an interim report, submit its final report to PSCC59.</li> </ul>	
	Other instructions / guidance for the task force:	<ul style="list-style-type: none"> <li>• TF to liaise with the Steering Board on Codes (via the PMoU Secretariat) on issues regarding the implementation of new codes, if applicable</li> <li>• Ensure that the guidelines are drafted in such a way that the contents can be made public, taking into account the Style Guide.</li> </ul>	
	*) These Terms of Reference were agreed by PSCC57, Madrid, Spain, May 2024.		

<b>TASK FORCE 51 – DIGITISATION</b>		
Task(s) to be undertaken	<ol style="list-style-type: none"> <li>1 to create and maintain a programme /rolling agenda on digitisation subjects;</li> <li>2 to describe the possible impact of subjects on the programme/rolling agenda on processes/instructions/procedures, information and the information system, the role and PSCO tasks or a combination;</li> <li>3 identify tasks and propose to PSCC how to allocate the work for the further development based on the impact analyses.</li> </ol>	
The task force consists of representatives of:	Denmark (TF leader)	mjo@dma.dk ksn@dma.dk
	Finland	Jukka.valkonen@traficom.fi
	Germany	mike.meklenburg@bg-verkehr.de franco.simon@bg-verkehr.de
	Netherlands	wouter.kroesen@ilent.nl Norwin.kraaij@ilent.nl
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	EC/EMSA	Mikael.KHELIA@emsa.europa.eu raul.silva@emsa.europa.eu
	Black Sea MoU (Secr.)	secretariat@bsmou.org
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		OpsInspection@amsa.gov.au huronghua@shmsa.gov.cn
	Paris MoU (Secr.)	Ronald.hulhoven@parismou.org Geert.de.jeu@parismou.org
	The task force will be guided by the following reference material:	<ul style="list-style-type: none"> <li>• PSCC54/4.3.11</li> </ul>
	The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"> <li>• submit its final report to TEG39;</li> <li>• in the event that the report to TEG is an interim report, submit its final report to PSCC59.</li> </ul>
	Other instructions / guidance for the task force:	<ul style="list-style-type: none"> <li>• Ensure that possible guidelines are drafted in such a way that the contents can be made public, taking into account the Style Guide.</li> </ul>
*) These Terms of Reference were agreed by PSCC54, virtual meeting, May 2021.		

<b>TASK FORCE 54 – PORT STATE CONTROL ON FISHING VESSELS</b>																																																									
Task(s) to be undertaken	<ol style="list-style-type: none"> <li>1 invite interested parties to participate in the pilot project Fishing Vessels; the commitment is for the period of the pilot (preparations, actual inspection period, evaluation);</li> <li>2 mandate the pilot project Fishing Vessels to be able to decide on proceedings and the contextual approach towards PSC on fishing vessels;</li> <li>3 have the pilot project develop an approach on PSC on fishing vessels to be implemented 1 January 2024, based on 24 meters and above. Elements to be included are: additional “MoU text” to lay down relevant instruments and inspection process, guidance/instruction, training of selected PSCOs, solicit user requirements for a supporting information system with the support of the THETIS Database Manager (e.g., discussing aspects such as business logic, access rights, possible impact to the fair share and flag performance, training);</li> <li>4 request the pilot project to report progress to each PSCC;</li> <li>5 request the pilot project to provide an evaluation three years after the start date (based on at least 2 calendar years of actual inspections on fishing vessels).</li> </ol>																																																								
The task force consists of representatives of:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Paris MoU (Secr. TF leader)</td> <td>Ronald.hulhoven@parismou.org</td> </tr> <tr> <td></td> <td>Maarten.vlag@parismou.org</td> </tr> <tr> <td>Canada</td> <td>Etienne.patenaude@tc.gc.ca</td> </tr> <tr> <td></td> <td>William.henderson@tc.gc.ca</td> </tr> <tr> <td>Croatia</td> <td>Mladen.Mandic@pomorstvo.hr</td> </tr> <tr> <td>Denmark</td> <td>nrr@dma.dk</td> </tr> <tr> <td></td> <td>mjo@dma.dk</td> </tr> <tr> <td>France</td> <td>Guillaume.maes@mer.gouv.fr</td> </tr> <tr> <td></td> <td>Alexandre.fekkar@mer.gouv.fr</td> </tr> <tr> <td></td> <td>Richard.tura@mer.gouv.fr</td> </tr> <tr> <td>Germany</td> <td>mike.meklenburg@bg-verkehr.de</td> </tr> <tr> <td></td> <td>Iars.griemberg@bg-verkehr.de</td> </tr> <tr> <td>Ireland</td> <td>Ean.wallace@transport.gov.ie</td> </tr> <tr> <td>Netherlands</td> <td>Norwin.Kraaij@ilent.nl</td> </tr> <tr> <td></td> <td>Joop.westers@ilent.nl</td> </tr> <tr> <td>Norway</td> <td>ebj@sdir.no</td> </tr> <tr> <td></td> <td>LKST@sdir.no</td> </tr> <tr> <td></td> <td>bhn@sdir.no</td> </tr> <tr> <td>Portugal</td> <td>ppamplona@dgrm.mm.gov.pt</td> </tr> <tr> <td>Spain</td> <td>igarciam@transportes.gob.es</td> </tr> <tr> <td></td> <td>ascouto@transportes.gob.es</td> </tr> <tr> <td>United Kingdom</td> <td>Suzanne.capper@mcga.gov.uk</td> </tr> <tr> <td></td> <td>Ross.gordon@mcga.gov.uk</td> </tr> <tr> <td></td> <td>HQ_Inspectionops@mcga.gov.uk</td> </tr> <tr> <td>Inf. Syst. Manager</td> <td>Miguel.CORREIA-RICARDO@emsa.europa.eu</td> </tr> <tr> <td>EC/EMSA</td> <td>marcos.marcote@emsa.europa.eu</td> </tr> <tr> <td>Tokyo MoU (Secr.)</td> <td>Secretariat@tokyo-mou.org</td> </tr> <tr> <td></td> <td>aschultzaltmann@register-iri.com</td> </tr> </tbody> </table>	Paris MoU (Secr. TF leader)	Ronald.hulhoven@parismou.org		Maarten.vlag@parismou.org	Canada	Etienne.patenaude@tc.gc.ca		William.henderson@tc.gc.ca	Croatia	Mladen.Mandic@pomorstvo.hr	Denmark	nrr@dma.dk		mjo@dma.dk	France	Guillaume.maes@mer.gouv.fr		Alexandre.fekkar@mer.gouv.fr		Richard.tura@mer.gouv.fr	Germany	mike.meklenburg@bg-verkehr.de		Iars.griemberg@bg-verkehr.de	Ireland	Ean.wallace@transport.gov.ie	Netherlands	Norwin.Kraaij@ilent.nl		Joop.westers@ilent.nl	Norway	ebj@sdir.no		LKST@sdir.no		bhn@sdir.no	Portugal	ppamplona@dgrm.mm.gov.pt	Spain	igarciam@transportes.gob.es		ascouto@transportes.gob.es	United Kingdom	Suzanne.capper@mcga.gov.uk		Ross.gordon@mcga.gov.uk		HQ_Inspectionops@mcga.gov.uk	Inf. Syst. Manager	Miguel.CORREIA-RICARDO@emsa.europa.eu	EC/EMSA	marcos.marcote@emsa.europa.eu	Tokyo MoU (Secr.)	Secretariat@tokyo-mou.org		aschultzaltmann@register-iri.com
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Portugal	ppamplona@dgrm.mm.gov.pt																																																								
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	<a href="mailto:huronghua@shmsa.gov.cn">huronghua@shmsa.gov.cn</a>
The task force will be guided by the following reference material:	<ul style="list-style-type: none"><li>• PSCC54/4.3.10, which includes references to, among others, Cape Town Agreement, STCW-F, ILO 188;</li><li>• Memorandum.</li></ul>
The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"><li>• submit its final report to TEG39;</li><li>• in the event that the report to TEG is an interim report, submit its final report to PSCC59.</li></ul>
Other instructions / guidance for the task force:	<ul style="list-style-type: none"><li>• Ensure that possible guidelines are drafted in such a way that the contents can be made public, taking into account the Style Guide.</li></ul>
*) These Terms of Reference were agreed by PSCC54, virtual meeting, May 2021 and last revised at PSCC55, Bucharest, Romania, May 2022.	

<b>TASK FORCE 55 – REGULATORY COMPLEXITY</b>																											
Task(s) to be undertaken	<ol style="list-style-type: none"> <li>1 to carry out a review of the regulatory complexity of the Paris MoU documentation (MoU text, Instructions, Circulars etc.);</li> <li>2 to further develop a draft “base instruction”, to provide for one single document to outline basic principles of a Paris MoU inspection and as such to enhance consistency and effectiveness of standard inspection information;</li> <li>3 to investigate the possibilities for a future-proof platform to make Paris MoU documentation available to PSCOs, both online and offline, taking into account the comments made by PSCC54;</li> <li>4 to redraft Paris MoU documentation (PSCC Instructions, Circulars etc.), to align the current guidelines in a consistent format to enhance readability, taking into account the Style Guide;</li> <li>5 to consider the need for amending the Style guide, in view of the introduction of a base instruction and the review carried out;</li> <li>6 to scrutinize the content of (redrafted) Instructions and to update and amend, where, from a technical point of view, necessary;</li> <li>7 to develop guidance on an harmonized recording of deficiencies in the inspection report;</li> <li>8 to draft a proposal to harmonise the validator role, including technical and procedural aspects related to the inspection and feedback, for in the base Instruction (PSCC58/6.3.1, ad.4.1)</li> </ol>																										
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The task force will be guided by the following reference material:	<ul style="list-style-type: none"> <li>• PSCC54/8.5.1;</li> <li>• MoU text;</li> <li>• Instructions and circulars currently in effect;</li> <li>• Style Guide</li> </ul>																										
The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"> <li>• submit its final report to TEG39;</li> <li>• in the event that the report to TEG is an interim report, submit its final report to PSCC59.</li> </ul>																										
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guidance for the task force:	contents can be made public, taking into account the Style Guide.
*) These Terms of Reference were agreed by PSCC54, virtual meeting, May 2021.	

<b>TASK FORCE 57 – CONCENTRATED INSPECTION CAMPAIGN ON CARGO SECURING</b>		
Task(s) to be undertaken	<ol style="list-style-type: none"> <li>1 Liaise with the Tokyo MoU to prepare a CIC on Cargo Securing 2026, on the development of questionnaire and guideline;</li> <li>2 Co-ordinate the Paris MoU feedback to Tokyo MoU on the CIC proposals;</li> <li>3 Propose and develop training for PSCOs during a PSC-Seminar;</li> <li>4 Evaluate the inspection campaign in co-operation with TF21.</li> </ol>	
The task force consists of representatives of:	Netherlands (TF leader)	Norwin.kraaij@ilent.nl
	Bulgaria	Georgi.Stoilov@marad.bg
		georgi.stoyanov@marad.bg
	Canada	Etienne.patenau@tc.gc.ca
		William.henderson@tc.gc.ca
		Rubayet.manir@tc.gc.ca
	Croatia	mladen.mandic@pomorstvo.hr
	Denmark	amn@dma.dk
	Germany	Mike.meklenburg@bg-verkehr.de
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		HQ_Inspectionops@mcga.gov.uk
	Black Sea MoU (Secr.)	secretariat@bsmou.org
	Tokyo MoU (Secr.)	secretariat@tokyo-mou.org
	OpsInspection@amsa.gov.au	
Paris MoU (Secr.)	Geert.de.jeu@secretariat	
	Ronald.hulhoven@parismou.org	
The task force will be guided by the following reference material:	<ul style="list-style-type: none"> <li>• Style guide</li> </ul>	
The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"> <li>• submit its final report to TEG39;</li> <li>• in the event that the report to TEG is an interim report, submit its final report to PSCC59.</li> </ul>	
Other instructions / guidance for the task force:	<ul style="list-style-type: none"> <li>• Ensure that possible guidelines are drafted in such a way that the contents can be made public, taking into account the Style Guide.</li> </ul>	
*) These Terms of Reference were agreed by PSCC56, Kranj, Slovenia, May 2023.		

<b>TASK FORCE 58 – GUIDELINES ON GMDSS</b>	
Task(s) to be undertaken	1 consider any IMO clarifications on the latest Convention amendments, particularly regarding the duplication of equipment, and if considered necessary, update the instruction.
The task force consists of representatives of:	United Kingdom (TF leader)
	<a href="mailto:Suzanne.capper@mcga.gov.uk">Suzanne.capper@mcga.gov.uk</a>
	<a href="mailto:Ross.gordon@mcga.gov.uk">Ross.gordon@mcga.gov.uk</a>
	<a href="mailto:HQ_Inspectionops@mcga.gov.uk">HQ_Inspectionops@mcga.gov.uk</a>
	Spain
	<a href="mailto:igarciam@transportes.gob.es">igarciam@transportes.gob.es</a>
	Tokyo MoU (Secr.)
	<a href="mailto:secretariat@tokyo-mou.org">secretariat@tokyo-mou.org</a>
	Paris MoU (Secr.)
	<a href="mailto:Geert.de.jeu@parismou.org">Geert.de.jeu@parismou.org</a>
The task force will be guided by the following reference material:	<ul style="list-style-type: none"> <li>• Style guide;</li> <li>• Base Instruction adopted by PSCC58.</li> </ul>
The task force will, in accordance with the terms of reference:	<ul style="list-style-type: none"> <li>• submit its final report to TEG39;</li> <li>• submit its final report to PSCC59.</li> </ul>
Other instructions / guidance for the task force:	<ul style="list-style-type: none"> <li>• Ensure that possible guidelines are drafted in such a way that the contents can be made public, taking into account the Style Guide.</li> </ul>
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<b>TASK FORCE 59 – PORT STATE CONTROL IN DEVELOPING AREAS</b>																																							
Task(s) to be undertaken	<ol style="list-style-type: none"> <li>1 Members and Secretariat to monitor developments and inform TF when appropriate, in particular those related to:               <ol style="list-style-type: none"> <li>.1 Alternative Designs &amp; Arrangements (AD&amp;As);</li> <li>.2 Alternative fuels;</li> <li>.3 Maritime Autonomous Surface Ships (MASS).</li> </ol> </li> <li>2 to consider whether a kick-off workshop could be of added value;</li> <li>3 to identify topics and develop requirements for possible training activities in whatever format;</li> <li>4 to develop guidance when and where appropriate.</li> </ol>																																						
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Rijnstraat 8  
P.O. Box 16191  
2500 BD The Hague  
The Netherlands



Telephone: +31 70 456 1508  
E-mail: [secretariat@parismou.org](mailto:secretariat@parismou.org)  
Internet : [www.parismou.org](http://www.parismou.org)